



## Colonial Schools Summer Enrichment Program



Please check the Enrichment Program option for which you would like to enroll.

Space is limited and filled on a first come first served basis.

**Unlimited use options are prepaid monthly.**

Families choosing the hourly rate will be billed the following month for their use of the program.

Half Day    AM session	Half Day    PM session	Full Day AM & PM session
<b>2 Day</b> ____AM Enrichment only 7:30am-12:00pm \$117	<b>2 Day</b> ____PM Enrichment only 12:00pm-6:00pm \$156	<b>2 Day</b> ____AM & PM Enrichment 7:30am-6:00pm \$273
<b>3 Day</b> ____AM Enrichment only 7:30am-12:00pm \$175	<b>3 Day</b> ____PM Enrichment only 12:00pm-6:00pm \$234	<b>3 Day</b> ____AM & PM Enrichment 7:30am-6:00pm \$409
<b>5 Day</b> ____AM Enrichment only 7:30am-12:00pm \$292	<b>5 Day</b> ____PM Enrichment only 12:00pm-6:00pm \$390	<b>5 Day</b> ____AM & PM Enrichment 7:30am-6:00pm \$682

Name of Child \_\_\_\_\_

Name of Parent \_\_\_\_\_

Phone Number \_\_\_\_\_

We also offer an option of an hourly rate. Hourly rates are by reservation only. If you intend to use the hourly rate, you MUST call the school office at 867-4006 to reserve a spot for your child.

\_\_\_\_ Hourly rate of \$6.50

# Summer Enrichment Program Reminders

## Summer Camp Registration

If your child wishes to attend a summer camp during the hours they are enrolled in Enrichment, you will need to complete the camp registration form and return it with full payment to the school office. Summer camps are filled on a first come first served basis and space is limited. If a camp does not fill to the number of maximum participants, children enrolled in Enrichment will have the opportunity to attend at a 50% discount. We will send home a notice the Thursday before a camp is scheduled to begin if there is availability for the following week. Your registration and discounted payment will be due the next day, Friday. If your child does not attend Enrichment on Thursday or Friday, you may call the school office to inquire about available discounted spots.

## Drop off and pick up

When dropping off and picking up your child from summer Enrichment, you will need to park and walk into the building. Please check in with staff when you arrive and also when picking up. Never assume that your child gets to class on their own. It is not enough to walk your child to the front door. You must make staff aware that your child is now in their care!

Please adhere to drop off and pick up times.

## Lunch

Please remember that parent packed lunches must meet state nutritional requirements. We are required each day to inspect all lunches to ensure that they are in compliance with nutritional guidelines.

When packing your child's lunch, please remember to include the following:

- |                                    |   |
|------------------------------------|---|
| 1 serving of fluid milk            | 1 serving of bread/grains                                   |
| 1 serving of meat/meat alternative | 2 servings of fruit or vegetables<br>(or 1 serving of each) |

Please remember to also include a napkin and any utensils your child will need such as a spoon or fork!

## Payment Information

Monthly payments are due to the Colonial Accounting Department on the first day of each month. If payment is not received by the fifth day of the month, your account will be assessed a \$25 late fee. In the event payment is not received on time, you will be contacted by the Colonial Accounting Department and asked to make payment arrangements. If payments are in arrears for 30 days, a payment plan must be arranged. Failure to resolve unpaid balances within 45 days will result in dismissal from the program and your account being turned over to a collection agency.

You will be billed for prepaid unlimited use Enrichment Program a month in advance. If you use the hourly rate Enrichment Program, charges for the hours used will be reflected on your next month's bill. We gladly accept Visa, Master Card, checks and cash. Please make checks payable to Colonial Schools. Please include your child's name and the month for which you are paying on your check. A \$25.00 fee will be charged for any returned checks. Checks will not be accepted until account balances are settled.

You may withdraw your child from the program at anytime, however we ask for the courtesy of a 2 week notification. Your monthly bill will be prorated if a 2 week notification is given. There will be no adjustments given without a 2 week notification.

No refunds will be given for illness, vacation, or snow days. Missed days will not be made up.

Colonial Schools are a non-profit subsidiary of Colonial. We are responsible for operating on a fiscally sound basis and meeting our annual budget. We rely on timely payments from you in order to fulfill our commitment to all families.